

A leaflet about the Dynamic Support Register (DSR) and the Keyworking Function (KWF)



Who is this leaflet for?

This leaflet is for:

- People with learning disabilities, who are autistic or both who might be at risk of going into a specialist hospital.
- People with learning disabilities, who are autistic or both who are admitted into a specialist hospital.
- Family carers and people who can support you to understand what the register is and if it is right for you.

What is the Dynamic Support Register?

A list of people with learning disabilities or who are autistic or both who are at risk of being admitted to hospital.

Why might you need it?

To help make sure decisions involve you.

Helping you think about what extra support you may need if you are having a tough time.

What does the register do?

The register makes it easier for the people who support you to respond quickly if your care is not meeting your needs.

The register helps people work together to make sure you stay safe and well.

The register helps services work with you to agree what support you may need.

What are the good things about joining the register?

The register may help you get the right support when you need it.

The register can help you get the extra support you need.

You will be involved in planning your care and support.

What happens when I am on the register?

The people who support you will meet regularly to discuss your care plans how you are feeling, to make sure you are safe and healthy.

What is the Keyworking Function?

The Keyworking Function is a team of health and social care professionals experienced in working with children and young people up to the age of 25 years old with a learning disability, autism, or both.

They would work with you and the people who support you when you are finding life difficult and will help you to remain safe and well.

We call ourselves Transforming Care Navigators.

How will the Navigators work with me?

Navigators work with young people and their families alongside their current support team. A Navigator will:

- Visit you to get to know you
- Ask what is important to you
- Understand what you need support with
- Work with you to find out what you want to do in the future
- Make sure you are listened to and involved in decisions about your care and treatment
- Make sure you get the right support.

Your family can be involved if you would like them to be. Navigators will not replace anyone who supports you now.

What information will the Dynamic Support Register (DSR) and the Keyworking Function hold?

- Your name and date of birth
- Where you live and who you live with
- Who provides you with care and support
- Your health and care plans
- What lessons you are getting
- How you and your family are feeling
- What you have told us you need so as to feel well and safe
- Recommendations from your Care, Education and Treatment Review (CETR) if you have had one.

What will happen to my information?

Norfolk and Suffolk Integrated Care Board and Suffolk County Council will store your information in a safe place.

Only people who provide your care now or in the future will see your information and we will always make sure we share your information safely.

We might need to share your information with other professionals like social workers if we feel it is important to keep you safe.

You can find out more if you read our privacy statements on our websites.

[Privacy Notice - NHS Norfolk and Suffolk ICB](#)

[Children and Young People Services \(CYP\) privacy notice - Suffolk County Council](#)

[SystemOne privacy notice - Suffolk County Council](#)

Is it right for me?

It is a good idea to talk to people who understand your support needs.

They can help you understand what the register and the Keyworking Function is about and help you decide if it is right for you.

What if I do not want to work with the Navigators or join the register?

You will still get the support you are getting now. You can join the register but not work with a navigator. You can change your mind at any time. Tell somebody who knows you well if you have changed your mind.

What is consent?

Consent is about agreeing to something, by doing something or signing something.




Saying Yes means you agree. Saying NO means you do not agree.

Sometimes, if it is difficult for you to make a decision, someone else can give consent for you. Your parent, guardian, or someone who knows you well may need to say yes for you. If you are under 16 someone else will consent for you.

Why do we need consent?

You cannot be on the Dynamic Support Register or work with a Navigator if we do not have consent.

Consent Form

	My name	
	My address	
	When I was born (my date of birth)	

Would you like to join the Dynamic Support Register?

- Yes, I would like to join the Dynamic Support Register
- No, I do not want to join the Dynamic Support Register

Would you like the Navigators to work with you?

- Yes, I would like to work with the Navigators
- No, I do not want to work with the Navigators

Please sign and write today's date:

	My signature	
	Today's date	

Consent by my parent, guardian, legal appointee, or best interest decision-maker (age under 16 or lacking capacity)

Please provide details of the person you are consenting for:

Name of the person joining the register	
Address of the person joining the register	
Date of birth of the person joining the register	

Please tick the most appropriate box and write the person's name:

- Yes, I would like.....to join the Dynamic Support Register
- No, I do not want..... join the Dynamic Support Register
- Yes, I would like.....to work with the Navigators
- No, I do not want.....to work with the Navigators

Please provide your details below:

Your name (person who is giving consent)	
Your relationship to the person joining the register	
Address where you live or work	
Signature	
Today's date	